

**DATE:** February 17, 2010

**TIME:** 2:10 pm

**SUBJECT:** MCA meeting

**LOCATION:** via GoToMeeting

**MEMBERS PRESENT:** Cindy McKenzie, Joelle Johnson, Bob Paul, Steve Ette, Rae Forseth, Mike Aldrich, Mickey Roberts

Steve Ette called the meeting to order at 2:10 pm.

**REPORTS:**

**Meeting Minutes:**

Rae Forseth motioned for approval of the 1-17-10 meeting minutes. Mike Aldrich seconded the motion. Members at the meeting approved the motion.

**\*\*Lisa Hunter will email motion to other board members.**

**Financial update:**

Mike Aldrich presented the treasurer's report and stated that there is a major difference between our books and the bank statement. An internal audit is needed. The bank report will be emailed to Board members.

Rae Forseth motioned that the financial report be approved as presented. Cindy McKenzie seconded the motion. Members at the meeting approved the motion.

**\*\*Lisa Hunter will email motion to other board members.**

**OLD BUSINESS:**

**Hostage Negotiation training opportunity:**

Rae reported that she has not received a contract as of yet, but once one is received a day will be selected and this course will move forward.

**Gang Training class**

Rae reported that this course is a go and is scheduled for April 7<sup>th</sup> in Helena and April 9<sup>th</sup> in Billings.

**CISM Training**

Rae reported the dates that Lisa Hunter has set for this course.

**MCA Equipment**

Rae reported that she purchased various items to assist in our training. MCA now has our own screen, easel stand, projector and such. The total cost was around \$850.00 and copy of the bill was sent to Treasurer Mike Aldrich

**President Elect**

No nominations have been formally received. There was discussion in regards to Greg Bishop from Gallatin County Detention and Steve Ette will inquire further to see if he is interested in filling the vacant position

### **Letter Head and Stationary**

Mike Aldrich motioned that we purchase new letterhead and stamped envelopes with the amount not to exceed \$150.00. Joelle Johnson seconded the motion. Members at the meeting approved the motion.

**\*\*Lisa Hunter will email motion to other board members.**

### **NEW BUISNESS:**

#### **Committee Reports**

##### Advisory committee:

No report

##### Constitution and By Laws Committee:

No report

##### Awards committee:

No report

##### Scholarship committee:

No Report

##### Legislative Affairs committee:

No report

##### Membership committee:

No report

##### Nomination committee:

No report

##### Conference committee:

No report

##### 2010 Conference

General discussion occurred in regards to the 2010 conference and this item is tabled until the March meeting. At that time we will decide if we can afford to host a conference due to budget issues that will be announced by the Governor's office after March 1<sup>st</sup>. We need to review the impact of the state's budget and the attendance of the conference.

### **NEXT MEETING:**

March 17, 2010  
2:00 pm – 4:00 pm  
Via GoToMeeting

**MEETING ADJOURNED:**

Mike Aldrich motioned to adjourn the meeting. Bob Paul seconded the motion. All approved. Motion carried.

Meeting adjourned at 2:33 pm.

Minutes submitted by Rae Forseth