

**DATE:** September 16, 2009

**TIME:** 10:00 am

**SUBJECT:** MCA meeting

**LOCATION:** via GoToMeeting

**MEMBERS PRESENT:** Rae Forseth, Cindy McKenzie, Joelle Johnson, Mike Aldrich, Ted Ward, Chris Evans, Lori Thibodeau, Mandy Peterson, Michelle Verbance, Bob Paul, Carrie Beach, Lisa Hunter

Rae Forseth called the meeting to order at 10:05 am.

Rae Forseth welcomed the new MCA Board members:

Bob Paul - Adult Corrections Administration Representative  
Chris Conell - Adult Institution Representative  
Chris Evans - Adult Probation Representative  
Brian Callarman – Adult Parole Representative  
Mike Aldrich - Adult Community Programs Representative  
Joelle Johnson - Offender Addictions Treatment Programs Representative  
Greg Bishop - Adult Detention Representative  
Cindy Matthews - Education Representative

**REPORTS:**

**Meeting Minutes:**

Correction on the 8/19/09 meeting minutes: Add Ted Ward to attendance roster.

Joelle Johnson motioned for approval of the 8/19/09 meeting minutes with the correction. Lori Thibodeau seconded the motion. Members at the meeting approved the motion.

**\*\*Lisa Hunter will email for vote.**

**Financial update:**

Mike Aldrich reported the current balance in the checking account is \$25,540.95.

There is an outstanding bill for MCE.

US Bank Business Statement	September 1 – 30, 2009
Starting balance:	\$18,614.16
Customer deposits:	\$ 5,953.00
Other Deposits:	\$
Card withdrawals:	\$ 706.45
Other withdrawals:	\$
Checks paid:	\$ 6,447.94
Ending balance:	\$17,412.77

## **OLD BUSINESS:**

### **Hostage Negotiation training opportunity:**

Rae Forseth reported the cost is a flat fee of \$9,000. There are openings for October, November and anytime after January 2010. Rae advised spring 2010. There is no cap on participant number. Rae suggested 40 people at \$25.00 / person. We have the option to cancel 30 day prior to the training date. A possible location is Fort Harrison in Helena or Alternatives in Billings. Lisa Hunter requested a written training opportunity proposal so all board members to look at and discuss. Mike Aldrich motioned to contact Fort Harrison to find a tentative date to schedule for the training proposal. Bob Paul seconded the motion. All members present at the meeting approved.

**\*\* Lisa Hunter will email the Hostage Negotiation training location motion.**

### **Simunition Training Opportunity**

This was tabled until next meeting

## **NEW BUSINESS:**

### **Committee Reports**

#### Advisory committee:

No report

#### Constitution and By Laws Committee:

No report

#### Awards committee:

No report

#### Scholarship committee:

No report

#### Legislative Affairs committee:

Joelle Johnson reported the legislature is not in session at this time.

#### Membership committee:

Joelle Johnson worked on a membership packet. She will email the packet out to all board members. Please provide feedback to Joelle Johnson via email or phone.

#### Nomination committee:

No report

#### Conference committee:

##### 2009 Conference

No report

##### 2010 Conference

Armando Oropeza shared ideas to think about for MCA 2010. Discussion held. Mike Aldrich, Mandy Peterson, Lisa Hunter, Rae Forseth and Bob Paul will meet to discuss the registration issue. The 2010 Conference committee will look at the idea list to made adjustments and improve the next conference. Please forward all new ideas to Steve Ette.

Gang training opportunity:

Rae Forseth reported the Gang training that we had at the 2009 MCA conference is interested in co-hosting a training opportunity in the near future. Rae will gather more for the next meeting.

Billings Group Crisis Intervention training opportunity:

Lisa Hunter requested MCA pay her per diem for facilitating the CISM training in Billings. The cost is approximately \$220.00 (\$140.00 + tax for lodging and \$58.00 for meals). Ted Ward motioned to pay Lisa Hunter's per diem expense of approximately \$220.00. Mike Aldrich seconded the motion. All members present at the meeting approved.

**\*\* Lisa Hunter will email the Billings Group Crisis Intervention per diem motion.**

Members suggested utilizing other training location sites such as MSU Billings and Bozeman and University of Great Falls for the next location sites.

**NEXT MEETING:**

October 21, 2009  
10:00 am – 12:00 pm  
Via GoToMeeting

**MEETING ADJOURNED:**

Mike Aldrich motioned to adjourn the meeting. Michele Verbance seconded the motion. All approved. Motion carried.

Meeting adjourned at 11:05 am.

Minutes submitted by Lisa M. Hunter