

**DATE:** September 16, 2008

**TIME:** 4:00 pm

**SUBJECT:** MCA meeting

**LOCATION:** Crowne Plaza, Billings, MT

**MEMBERS PRESENT:** Deb Willis, Steve Ette, Rae Forseth, Lisa Hunter, Carrie Beach, Armando Oropeza, Geri Miller, Pete Mangum, Mickey Roberts, Cindy Matthews, Fern Osler, Greg Bishop, Keely Doss, Lori Thibodeau, Chris Evans, Billy O'Connell, Fred Kamps, Lennie Mees

Deb Willis called the meeting to order at 4:10 pm.

**REPORTS:**

**Meeting Minutes:**

Armando Oropeza motioned for approval of the 7/15/08 meeting minutes. Fern Osler seconded the motion. Discussion. All approved. Motion carried.

**Financial update:**

Rae Forseth reported the current balance is \$14,489.62.

US Bank Business Statement	July 1 – 31, 2008
Starting balance:	\$ 7,094.10
Total deposits:	\$
	\$ 731.38
Other and Card withdrawals:	\$ 90.00
Checks paid:	\$ 107.52
Ending balance:	\$ 6,165.20

Lisa Hunter did not receive the August 2008 bank statement.

US Bank Business Statement	September 1 - 30, 2008
Starting balance:	\$ 5,427.93
Total deposits:	\$15,880.00
Card withdrawals:	\$ 1,144.27
Checks paid:	\$ 2,972.00
Ending balance:	\$17,191.66

**Financial audit:**

Rae Forseth reported the internal audit was conducted on 8/19/08 and there were no discrepancies.

**Restitution payment:**

Steve Ette reported Mr. Kovnesky will go to court on revocation. The disposition hearing is scheduled 9/15/08 in Butte.

## **OLD BUSINESS:**

### **Western Correctional Assn conference:**

Rae Forseth reported the WeCA conference is scheduled in October in Oregon. The out of state participant cost if \$75.00. WeCA is accepting nominations for Board positions and awards. WeCA is reorganizing and need member input – what do you need or want from WeCA?

### **2009 conference:**

Steve Ette reported the Copper King in Butte is no longer in business as of August 2008. He contacted War Bonnet and Fairmont Hot Springs for conference and date information.

#### War Bonnet

- Located off I-90
- Small classrooms
- Alternate room locations by pool
- Perkins conference room
- No charge for breakfast
- 3<sup>rd</sup> week in September available – Tuesday - Thursday

#### Fairmont Hot Springs

- Large ballroom
- 5 classrooms
- Will negotiate price for classrooms – one time fee of \$400
- Will be a charge for breakfast
- 3<sup>rd</sup> week in September available – Monday – Wednesday
- 2<sup>nd</sup> and 3<sup>rd</sup> week in August available

Fern Osler motioned to have 2009 MCA conference August 18 – 21, 2009 at Fairmont Hot Springs. Greg Bishop seconded the motion. All approved. Motion carried.

## **NEW BUISNESS:**

### **Resignation:**

Lisa Hunter reported that Sandy Heaton submitted her letter of resignation as member at large on the Board of Governors.

### **Membership:**

Armando Oropeza suggested tapping into external stakeholders to build membership. This will be added to October agenda.

## **NEXT MEETING:**

October 21, 2008  
10:00 am  
GoToMeeting

## **MEETING ADJOURNED:**

Rae Forseth motioned to adjourn the meeting. Armando Oropeza seconded the motion. All approved. Motion carried.

Meeting adjourned at 4:55 pm.

Minutes submitted by Lisa M. Hunter