

**DATE:** March 18, 2008

**TIME:** 10:00 am

**SUBJECT:** MCA meeting

**LOCATION:** phone conference

**MEMBERS PRESENT:** Rae Forseth (left 10:25), Deb Willis, Jim Oberhofer (left 10:55), Pete Mangum, Steve Ete, Lisa Hunter, Armando Oropeza, Wayne Ternes, Sandy Heaton (left 11:00), Karen Duncan, Chris Evans, Kerry Pribnow (left 11:00), Mickie Roberts, Greg Bishop, Carrie Beach

Deb Willis called the meeting to order at 10:10 am.

**REPORTS:**

**Meeting Minutes:**

Jim Oberhofer motioned for approval of the 2/19/08 meeting minutes. Sandy Heaton seconded the motion. Discussion. All approved. Motion carried.

**Financial update:**

Rae Forseth reported. Our current balance is \$2,432.00. We have two outstanding bills.

US Bank Business Statement February 1 – 29, 2008

Starting balance:	\$11,863.49
Total deposits:	\$ 895.00
Card withdrawals:	\$ 437.95
Checks paid:	\$ 261.33
Ending balance:	\$12,059.21

**Financial audit:**

Rae Forseth reported that an outside financial audit will cost anywhere from \$3,000 to \$5,000. To have an outside financial review it will cost around \$200. Rae Forseth will contact the Board Officers to schedule an internal audit of our financial records.

**OLD BUSINESS:**

**MCA Logo:**

Deb Willis received three MCA logos from Mike Aldrich, however they are not what she had envisioned. Deb Willis has contacted Michelle Jones at MCE/MWP and Michelle is going to take some sample MCA and conference logos to the local committee meeting on Thursday. Deb stated that we will continue business with the old MCA logo until a new logo is created.

**MCA Web Site:**

Greg Bishop stated the pictures of the officers and board members and the polar plunge pictures are not on the web site yet. We should also add pictures of different facilities to the front page of our web site. We should change the font sizes and colors and maybe the background color.

Please email a digital picture of yourself to Lisa Hunter. She will get the photos added to the officer and board member page.

Please email pictures of different facilities to Lisa Hunter. She will get the photos added to the front of the web page.

Please email or mail a CD of all the Polar Plunge pictures to Lisa Hunter so she can get them added to the web page.

**Online Video Training Sessions:**

Several questions were asked about the online video training sessions. Is the online training POST certifiable? Does the information need to be added to the presenter's contract? What is the cost involved with online video training sessions?

Lisa Hunter motioned to put a hold on the online video training until we can do more research. Karen Duncan seconded the motion. Discussion. All approved. Motion carried.

**2008 Conference Theme:**

There was a suggestion to keep the theme name simple "Making a Difference".

**Conference Training Sessions:**

There were several suggestions for training sessions. Due to financial limitations, we need to look for low cost / no cost training sessions.

*Training session suggestions:*

Desert Waters presentation	stress – personal / work <a href="http://www.desertwaters.com">www.desertwaters.com</a>
Amber Alert / Officer Safety	Derek Vanluchene & Armando Oropeza
Community Corrections Options	Kerry Pribnow & Rick Deady
Adolescent Brain Development	Sandy Heaton will check into
Professor Michael Niles	Sandy Heaton will check into
Health and Wellness Presentation	Tracy Napier
Multi-Generation Presentation	Lisa Hunter
Native American Cultures	Myrna Kuka

*Lunch presentation suggestions:*

Victim Liaison/ Officer Safety	Warren Emmer & Pat Tuthill / ICAOS
POST presentation	Wayne Ternes

**Federal training session:**

Steve Ette and Chris Evans will research the federal training sessions for instructor info, training session content and cost. The web site is [www.mctft.com](http://www.mctft.com).

**NEW BUISNESS:**

**Phone conference meetings:**

Karen Duncan suggested using the state conference call system instead of having Rae Forseth initiate the conference call. She will research the procedure to do this and the cost.

**NEXT MEETING:**

April 15, 2008  
10:00 am  
Phone conference

**MEETING ADJOURNED:**

Wayne Ternes motioned to adjourn the meeting. Steve Ette seconded the motion. All approved. Motion carried. Meeting adjourned at 11:10 am.

Minutes submitted by Lisa M. Hunter.