

**DATE:** August 20, 2007

**TIME:** 10:00 am

**SUBJECT:** MCA meeting

**LOCATION:** phone conference

**MEMBERS PRESENT:** Rae Forseth, Lisa Hunter, Deb Willis, Armando Oropeza, Dave Garcia, Joelle Johnson, Pete Mangum

Deb Willis called the meeting to order at 10:20 am.

**REPORTS:**

**Meeting Minutes:**

Deb Willis asked for approval of the 7/10/07 meeting minutes. Rae Forseth motioned to approve the minutes. Armando Oropeza seconded the motion. All approved. Motion carried.

**Financial update:**

Rae Forseth reported on the financial status of MCA. Current balance as of today is \$15,209.37.

US Bank Business Statement	July 31, 2007
Starting balance:	\$ 9,441.75
Total deposits:	\$ 4,421.00
Total withdrawals:	\$ 421.48
Ending balance:	\$13,441.27

**2007 MCA Training Conference Update:**

**Registration:**

Registration, activities, tours and BBQ are all in place.

**Training Sessions:**

Training sessions are in place.

**Vendors:**

There are currently 11 vendors.

**Local Committee:**

The local committee will meet on 8/24/07 in Rae's office at 10:00 am.

**Western Correctional Assn contract:**

The Western Correctional Assn contract is not signed yet. Deb Willis will follow up on this issue with WeCA.

**MCA merchandise:**

No Report.

**MCA web site suggestions:**

No suggestions.

MCA Awards:

MCA still need award nominations.

**NEW BUSINESS:**

Western Correctional Association Awards:

Rae Forseth stated that WeCA needs award nominations.

Scholarship for Anita Shaw Tymrak:

Rae Forseth and Armando Oropeza will meet to discuss the plaque for Anita Shaw Tymrak. The plaque will be give to her family at the banquet.

Western Correctional Association meeting:

Deb Willis will contact Carl Fox for the WeCA meeting date.

**NEXT MEETING:**

September 18, 2007

4:00 pm

Best Western Great Northern  
Helena

**MEETING ADJOURNED:**

Armando Oropeza motioned to adjourn the meeting. Rae Forseth seconded the motion. All approved. Motion carried. Meeting adjourned at 10:47 am.